

**MINUTES
MACOMB COUNTY PARKS & RECREATION COMMISSION
REGULAR MEETING
FEBRUARY 7, 2007**

President Bucci began the meeting at 12 Noon held at Freedom Hill County Park.

ROLL CALL

Dino F. Bucci, Jr., President
Ann E. Klein, Vice-President
William J. Revoir, Secretary
Marvin E. Sauger, Sergeant at Arms
Phillip A. DiMaria
Anthony J. Lipinski, excused
Timothy M. Malone
Robert M. Sawicki, absent
Gene Schabath, (Rep. Mr. Marrocco)
Betty Slinde
Ruthie Stevenson

Others Present:

Anthony G. Casasanta, and Sharon Quinn, Parks & Recreation; Jim Meyerand, Corporation Counsel; Carl Marlinga, Private Attorney; Sgt. Mark Oermann, Sheriff Department; Tracey Moro, Studio Communications; Cyntia Zerkowski, I.T. Department; Gloria Johnson, Johnson Enterprises

President Bucci apologized for not formally introducing the new members to the Parks Commission at the last meeting and wished to congratulate newly appointed members, Commissioner Revoir, Commissioner Stevenson and Commissioner Sawicki.

ADOPTION OF AGENDA

A MOTION BY COMMISSIONER DIMARIA, SUPPORTED BY COMMISSIONER REVOIR WAS MADE TO APPROVE THE AGENDA WITH ONE ADD-ON UNDER NEW BUSINESS, E. PET-A-PALOOZA. MOTION CARRIED.

PUBLIC PARTICIPATION

Mark Oerman, Sheriff Department, 43565 Elizabeth Road, Mt. Clemens 48043 requested the Commission to break ground on the police/fire memorial as they are planning a dedication of the memorial in September. He also referred to a letter from Hillside conveying support for the memorial.

APPROVAL OF MINUTES

A MOTION BY COMMISSIONER DIMARIA, SUPPORTED BY COMMISSIONER SLINDE WAS MADE TO APPROVE THE ORGANIZATIONAL MINUTES OF JANUARY 3, 2007 AND REGULAR MINUTES OF JANUARY 10, 2007. MOTION CARRIED.

BUDGET REPORT

Mr. Casasanta stated he and Mr. Meyerand met with the Finance Department personnel over revenue line items and said that the Finance Department will have a new report outlining the two revenue items in question next month.

Commissioner Slinde asked who would explain the new report. Mr. Meyerand responded the Finance Department's supplemental report should be self-explanatory and if it not understood, someone from Finance would be made available for questions.

A MOTION WAS MADE BY COMMISSIONER SAUGER, SUPPORTED BY COMMISSIONER SLINDE TO RECEIVE AND FILE THE BUDGET REPORT. MOTION CARRIED.

CORRESPONDENCE

Mr. Casasanta referenced Hillside Productions letter concerning the police and fire memorial and President Bucci referred correspondence over to Corporation Counsel.

Mr. Meyerand stated he recalled the Parks Board took into consideration litigation and the process on the Master Plan relative to memorials.

Discussion ensued.

Mr. Meyerand answered “no” to the question on whether groundbreaking should begin. He further went on to say there are a number of reasons that it should not begin and one being the Master Plan has not been approved. He also cautioned everyone regarding Hillside’s letter.

Further comments were made.

Commissioner DiMaria asked who is the spokesperson for the police/fire memorial. Sgt. Oermann responded he is the Chair for the project and stated he did not know about the letter to Hillside regarding the memorial. Commissioner DiMaria suggested that a spokesperson be designated and stipulate this information to all concerned.

Commissioner Klein motioned to table the police/fire memorial until approval of the Master Plan.

Commissioner DiMaria reiterated that to table does not bring it back for discussion.

Commissioner Klein withdrew her motion.

A MOTION BY COMMISSIONER DIMARIA, SUPPORTED BY COMMISSIONER KLEIN WAS MADE TO RECEIVE AND FILE CORRESPONDENCE. MOTION CARRIED.

OLD BUSINESS

Mr. Casasanta introduced Cyntia Zerkowski of the I.T. Department and Tracey Moro of Studio Communications to speak on problems with the web site.

Ms. Zerkowski stated that her department pulled the old library system and will manually push pages until new library system is in place to avoid losing updated park web site information. Ms. Zerkowski stated to Ms. Toro that it is okay to backup the Park’s web site on hard drive.

Ms. Moro stated she has had some help with formatting issues and was made aware of some page limitations due to software programming.

Discussion ensued.

Comments and concerns were made over the Park’s web site relative to improving picture resolution and securing the site.

A MOTION BY COMMISSIONER REVOIR, SUPPORTED BY COMMISSIONER STEVENSON WAS MADE FOR TRACEY MORO TO UPDATE THE WEB SITE WITH CYNTIA ZERKOWSKI OF THE I.T. DEPARTMENT AND GIVE A STATUS REPORT AT THE NEXT MEETING. MOTION CARRIED.

NEW BUSINESS

2007 Outdoor MarketPlace Proposal

Mr. Casasanta highlighted items in the proposal from Johnson Enterprise requesting to conduct Outdoor Markets on Wednesdays and Saturdays and to place a concession trailer in the west lot for 12 months.

Mr. Meyerand made a point of order that the previous proposal submitted by Ms. Johnson was not to be addressed until the County's litigation has been resolved.

President Bucci recommended that the Park not hold Saturday markets as they conflict with other sponsored events and the increase of park staff to cover more shifts on Saturdays would not be cost effective. President Bucci opened the subject up for discussion.

The Commission raised issues with the marketplace logo and address on the web site that implies the Park is sponsoring and conducting the outdoor marketplace.

Discussion continued concerning the link the outdoor market web site, her concession trailer, and the need to correct her name and address on their web site and their letterhead.

Mr. Marlinga, private attorney, spoke on Ms. Johnson's behalf by commenting that many local governments link community events on their websites and requested that this be taken into consideration.

Mr. Marlinga requested to know who he could negotiate areas of concern in the proposal in order to rectify changes on a timely basis. President Bucci responded that Mr. Casasanta and Mr. Meyerand could meet with them about the proposal.

Mr. Meyerand asked if Johnson Enterprise contributed donations to the Senior Swing Society as stated in her proposal. Ms. Johnson responded they had not.

Ms. Johnson commented she would be able to address areas of concern as expressed by the Commission and bring back a revised proposal next month.

A MOTION BY COMMISSIONER DIMARIA, SUPPORTED BY COMMISSIONER STEVENSON TO POSTPONE APPROVING THE 2007 OUTDOOR MARKET PROPOSAL. MOTION CARRIED.

2007 Public Relations Proposals

Mr. Casasanta stated he compiled information on service fees of other advertising/publishing companies as requested by Commissioner DiMaria at the last meeting.

A motion was made by Commissioner Sauger to approve Studio Communications.

Commissioner DiMaria asked if Mr. Casasanta made a written list of questions for obtaining the information. Mr. Casasanta responded he made phone calls with the help of Ms. Moro for description of duties.

Commissioner Dimaria and Commissioner Stevenson expressed strong concerns whether this was a bid or not a bid process and proper procedures were implemented so as not to impugn the Parks Commission.

Discussion ensued.

President Bucci asked if the Commission was seeking an RFP (request for proposal) through the County.

Commissioner Sauger withdrew his motion.

The Commission asked Ms. Moro if she could continue her services on a monthly basis. Ms. Moro responded she could do that.

Commissioner Malone stated a guidance procedure should be made available to Mr. Casasanta before going out for bids.

A MOTION BY COMMISSIONER DIMARIA, SUPPORTED BY COMMISSIONER STEVENSON WAS MADE TO GO OUT FOR REQUESTS FOR PROPOSALS ON PUBLIC RELATIONS AT THE COUNTY PARK. MOTION CARRIED WITH COMMISSIONER KLEIN VOTING, “NO”

2007 Italian Festival July 20-22, 2007

St. Raymond 29th Apple Harvest Festival September 21-23, 2007

Pet-A-Palooza, 2007

A MOTION BY COMMISSIONER KLEIN, SUPPORTED BY COMMISSIONER DIMARIA WAS MADE APPROVING THE ITALIAN FESTIVAL ST. RAYMOND APPLE HARVEST FESTIVAL AND PET-A-PALOOZA FOR 2007 AS RECOMMENDED BY THE PARK ADMINISTRATOR. MOTION CARRIED.

OTHER

Commissioner Schabath inquired about legalities involving Mr. Perna, Senior Swing Society and continuing dances at the County Park.

Commissioner DiMaria asked who would handle donations and costs associated with the Senior Swing dances.

Mr. Meyerand made a point of information that in the past the Finance Department handled monies and invoices were processed through them.

Discussion ensued.

Mr. Meyerand stated he would research how the process can be handled and report back to the Parks Commission.

Commissioner DiMaria requested that Mr. Casasanta furnish promotional plans for renting out rooms in the Independence Building. He further asked that the latest annual report brochure be provided at the next meeting.

ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER KLEIN, SUPPORTED BY COMMISSIONER DIMARIA TO ADJOURN THE MEETING. MOTION CARRIED.

President Bucci adjourned the Parks & Recreation Commission meeting at 1:40 p.m.

Sincerely,

William J. Revoir, Secretary
Macomb County Parks & Recreation Commission

WJR/sq